



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, September 13, 2018
Town Office, 10 W. Marshall Street
6:00 PM



- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Public Comment
- V.** Public Hearing and Related Action Items
 - V.A.** Ordinance Amendments Related to Consolidated Billing
 - [091318 - Public Hearing & Approval - Ordinances - Consolidated Billing.pdf](#)
 - [Ordinance - Chapter 55.2 - Vehicle License Fee \(County Collections\).pdf](#)
 - [Ordinance - Chapter 97 - RE PP Taxes.pdf](#)
 - [ORDINANCE - Amend Returned Check Fee Ordinance.pdf](#)
 - [Memo - Ordinance Changes-Consolidated Billing.pdf](#)
- VI.** Special Recognition by Mayor and Council
- VII.** Public Presentations
 - VII.A.** Safety Patrol Oath of Office - Middleburg Community Charter School
- VIII.** Approval of Meeting Minutes
 - VIII.A.** August 23, 2018 Regular Meeting & August 30, 2018 Work Session
 - [08-23-18 - Regular Meeting.pdf](#)
 - [08-30-18 - Work Session.pdf](#)
- IX.** Staff Reports
 - IX.A.** August 2018
 - [August2018 Utilites Report.pdf](#)
 - [Administrator's Report-2018-Aug.pdf](#)
 - [Town Clerk - Monthly Report - August 2018.pdf](#)
 - [Monthly Report - Business Economic Development Update - September2018.pdf](#)
 - [Town Planner report 2018_09.pdf](#)

[Finance Report for Council Aug 2018.pdf](#)
[PD Monthly Report - 2018-8.pdf](#)
[9-6-18 Town Attorney Report.pdf](#)
[Action Tracker - 09-13-2018.pdf](#)

X. Reports of Town Committees/Council Liaisons (if applicable)

X.A. Appointment of Council Representatives to Town Committees - Mayor Littleton
[Consolidation of Organizational Charts.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Contract Award - Marshall Street Sidewalk Improvements Project
[Marshall St Sidewalk Bid Award memo.pdf](#)

XI.B. Approval - funding for actions taken by Town under Dangerous Structures Ordinance
[Dangerous Structures Ord - Funding memo.pdf](#)

XI.C. Council Approval - Code of Ethics & Standards of Conduct
[091318 - Council Approval - Cover sheet re Code of Ethics & Standards of Conduct.pdf](#)
[Code of Ethics and Standards of Conduct-Draft-8.7.18 - v2.pdf](#)

XI.D. Ordinance to Establish Finance Advisory Committee
[091318 - Council Approval - Ordinance to Establish Finance Committee.pdf](#)
[Ordinance - Establishing Finance Advisory Committee.pdf](#)

XII. Discussion Items

XII.A. Council Discussion - Ordinance pertaining to Gifts & Donations
[ORDINANCE - Gifts & Donations.pdf](#)
[Memo - Ordinance - Acceptance of Gifts & Donations.pdf](#)

XII.B. Continuation of Council Goals Discussion
[Memo - Strategic Summary Chart.pdf](#)
[Chart - Strategic Initiatives - Results of 072618 Discussion.pdf](#)
[Setting Strategic Initiatives 7-26-18.pdf](#)

XII.C. Board & Commission Discussion (Continued) - EDAC
[Middleburg Econ Dev EDAC - September2018.pdf](#)

XII.D. Memorandum of Agreement - Visit Loudoun
[Draft Visit Loudoun MOU-Middleburg-September2018.pdf](#)

XII.E. Draft Proposal - Taste of Middleburg

XIII. Information Items

XIV. Closed Session

XIV.A. Property Acquisition (Town Office); Disposition of Public Property (Pickering St ROW)
[093018 - Closed Session - Acquisition, Disposition of Property & Personnel \(revised\).pdf](#)

XV. Adjournment